

Agenda/ Minutes
Dr Clark School Council Meeting

6:00 p.m. Google Meet

meet.google.com/chm-osyc-oav

Monday, Nov 25, 2024

The purpose of School Councils is to have communication and input on the school vision, policies, education plan, and budget. Any member of the community who has an interest in the school may be a member. (see <https://www.alberta.ca/school-councils.aspx>)

1. Google Meeting Protocols:
 - a. Child Name, Grade, Teacher, verified by admin
 - b. Will use Google Meet to allow admin to verify participants

2024-25 Executive

Chair - Hilary Banks

Co-Chair - Kailee Ingram

Past Chair - Jennifer Dahl

Secretary - Aruna Baker

Members-At-Large: Shelly Laboucane, Megan Hamilton

1. Call to Order Time: 6:00pm
2. Introductions -
 - In-Person: Kailee Ingram, Hilary Banks, Bobbi Compton, Abbi Easton
 - Online: Victoria Ganace, Robert Skulsky, Megan Hamilton, Robert Skulsky, Cheylene Deep, Kerri Dakin
3. Approval of Minutes from the last meeting:
 - Oct 28, 2024 - [Agenda/Minutes Dr Clark SC and FC Oct 28, 2024](#)
 - Kailee Ingram
 - Hilary Banks
4. Administration Team Message:
 - Enrolment - 645
 - Staffing - three new educational assistants starting this week; one temporary until December break, two until the end of the year. Division Office has been very supportive of supporting students based on the extensive documentation submitted
 - Holiday Concerts - We are looking forward to the holiday concerts on December 3 and 4. Monique, our music teacher, is working hard with our students and promises unique and spectacular events. Grades ECDP to 2 on December 3; grades 3 to 4 on December 4

- Angel Tree - Dr. Clark is supporting the annual Salvation Army Angel Tree campaign. Tags are available in the office for staff and families to pick up.
- Holiday Gift Shop - We are set up for the dates requested. We will be using the library this year.
- Job Action - Parents are encouraged to advocate to the government; and write letters, emails, etc. in support of CUPE staff

5. Parent Feedback: (all)

- Happy with everything going on at the school

6. Networks Meeting:

- Networks Committee
 - Tentatively January 14, 2025

7. Confirm Next Meeting:

- Monday, January 27th, at 6pm

8. Additions:

- No additions

9. End Time: 6:12 pm

Agenda/ Minutes
Dr. Clark Fundraising Committee Meeting
6:00 p.m. Google Meet
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Monday, Nov 25, 2024

2024-25 Executive -

President - Kailee Ingram

Vice President - Hilary Banks

Past President - Jennifer Dahl

Treasurer - Megan Hamilton

Secretary - Aruna Baker

Casino Coordinator - _____ & _____

Fundraising Coordinator - Hilary Banks and _____

Sign-Up Genius Coordinator - _____

1. Call to Order Time: 6:12 pm
2. Approve Previous Minutes: October 2024
3. Financial Report
 - Bank Balance:
 - Casino:\$30,029.18
 - General:\$546.68
 - Cash on Hand:
 - Casino: \$15,328.36
 - General:\$546.68
4. Fundraising:
 - Growing Smiles; delivery this week
 - 6 Poinsettas extra we need to sell
 - 1 Poinsetta will be kept to give to Ms. Bentley to say thank you for the concert
 - DFS Fundraiser: items arrived Nov 19, will be sorted and everyone contacted asap, approx \$800 raised
 - Thank you to Ms. Pittman for taking the lead on this fundraiser.
 - Papa John's Schedule this year (Rob Skulsky) USE CODE "DC15"
 - December 12
 - January 9
 - February 13
 - March 13
 - April 10
 - May 8

- June 12
- Holiday Gift Shop; delivered on Nov 22
 - Volunteer sign-ups were shared through FB
 - Dec 9 to 14
- Petty cash vote on usage, \$171 tips from Casino
 - Would like to use the money to purchase consumable chewies for self-regulation.
 - Hilary Banks called for a vote
 - 6/6 people voted to approve

5. Events:

- Holiday Gift Shop
 - Dec 9 to 14
 - Megan is going to send Mr. Skulsky a link to a YouTube showing all the items available for purchase.
- Holiday Concert, quilt and sign raffle and best seat in the house raffle
 - Tickets \$2 each or 3 for \$5
 - The Raffle licence allows for tickets to be sold from Nov 25 to Dec 5.
 - Have a Square Machine for parents to pay with tap
 - Megan will call AGLC to determine which account the Square needs to deposit into.
 - Best Seat in the House proceeds will go to the Music Program
 - We have some parents who have volunteered to sell the raffle tickets at the concerts

6. Fundraising Goals:

- Casino earnings?
- Growing Smiles Fundraiser
- Crafting Guild Tradeshow idea- not enough time this year, if we are interested this needs to be started asap
- [SunCares](#)- can anyone spearhead/apply for us?
 - There have been rumours that they are looking to get rid of it, Victoria is going to look into it for us.
 - Ms. Compton worked with a previous school society
- Ideas from Kerri D through email to Kailee after the meeting:
 - Popcorn day,
 - M&M meat shop
 - Art cards - <https://artcardsbykids.com/>
 - Bath Bombs - Cade's Bath Bombs
 - Mitchell's Soup Fundraiser
 - Everyone wears Pjs for \$1?
 - Family Bingo Night

- Family Movie night in the gymnasium \$4 for admission and popcorn
- School dances with 50/50 raffle
- Raffle baskets (local donations)
- Taco Tuesday: Jacqui's Restaurant & Catering who is known for their Birria Tacos is onboard for doing a fundraiser

7. Other Fundraising Ideas

- Spring Dance
 - Possibly Much Music or local DJ
 - Sell glow sticks etc.
 - Sell water bottles
 - Possible admission fee

8. Other:

- How can we grow our parent council??
 - Make sure teachers send it out regularly
 - Mini info campaign
 - Get
 - Use the Business Suite app to better schedule Facebook and Insta posts because then it stays at the top of the feed
 - Add a FAQ about the Parent Council/Fundraising Committee to regularly get posted on the Facebook page
 - Be clear about what fundraised money is going too
- Code of Conduct and Membership Forms - online process, please fill out for this new year.
https://docs.google.com/forms/d/1kWpCFi9LzWTNygnglehNJ8dcZFR7EK78BeZyQ1cZYhc/viewform?edit_requested=true
- Bylaws can be found at www.fmpsd.ab.ca/drclark "Parent Resources"

9. Thank you to everyone who attended!

10. Next meeting: Monday, January 27th, at 6pm

11. Adjourned: Time: 6:50pm