

Agenda
Dr. Clark School Council Meeting
6:00 p.m. Google Meet and In-Person
meet.google.com/yew-xnmk-ghm
Monday, Oct 28, 2024

The purpose of School Councils is to have communication and input on the school vision, policies, education plan, and budget. Any member of the community who has an interest in the school may be a member. (see <https://www.alberta.ca/school-councils.aspx>)

1. Google Meeting Protocols:
 - a. Child Name, Grade, Teacher, verified by admin
 - b. Will use Google Meet to allow admin to verify participants

2024-25 Executive


Chair - Hilary Banks

Co-Chair - Kailee Ingram

Past Chair - Jennifer Dahl

Secretary - Aruna Baker

Members-At-Large: Shelly Laboucane, Megan Hamilton

1. Call to Order Time: 6:00pm
2. Introductions -
 - a. In-Person: Kailee Ingram, Megan Hamilton, Robin Wemyss, Bobbi Compton, Robert Skulsky, Abbi, Easton
 - b. Online: Rahmat Omowumi Lawal, Aruna Baker, Jubril Olubukola Falayajo
3. Approval of Minutes from last meeting:
 - a. Sept 23 2024 -  Minutes Dr Clark SC and FC Sept 23, 2024
4. Administration Team Message:
 - a. 641 students
 - b. Fully staffed on the ATA side and expecting 3 new CUPE staff members as educational assistants, we anticipate more EAs based on excellent documentation provided by staff
 - c. Looking for support/ideas on how to keep morale up and to show support for our CUPE staff during their job action
 - d. Our casino was challenging as it was hard to find volunteers, admin and other staff members who had to cover shifts because parents arrived late or did not show up for their shifts. Would like to work on plans to ensure this goes better next year.
 - Possible ideas:

- Descriptors for shifts
 - Alternate shift slot - they can fill in at the last minute
 - Get it out early as well as set up reminders in SchoolMessenger
 - Casino Facebook group to help find volunteers
- e. Fundraisers/Money Expenditure
- Ensure there are no overlapping fundraisers
 - Come up with a plan so that we don't allocate money so quickly, the requests need to stretch out over up to 18 months.
 - Divide into quarters - subtract key items from the total and then divide the remaining amount into smaller amounts of money to put out to staff for requests that support curriculum.
- f. AERR Report Update for Parents
- Still waiting on literacy and numeracy data to come in from Alberta Education
 - We did not do ELA or Math PATs in Spring 2024
 - Strengths
 - Dr. K. A. Clark School scored higher than the province in the areas of Citizenship, Education Quality, Parental Involvement, Program of Studies, Satisfaction with Program Access and School Improvement.
 - 83% of stakeholders reported that Dr. K. A. Clark offers opportunities for students to receive a broad program of studies.
 - 90% of stakeholders are satisfied with the overall quality of basic education at Dr. K. A. Clark School.
 - 93.6% of students experienced growth in numeracy in the 2023-24 school year (6% more than 2022-23).
 - 93.2% of students experienced growth in literacy in the 2023-24 school year (6.6% more than 2022-23)
 - Areas for Growth
 - 37% of students at Dr. K. A. Clark students are at-risk in literacy, according to Fall 2024 data.
 - 35% of students at Dr. K. A. Clark students are at-risk in numeracy according to Fall 2024 data.
 - 43.1% of our grade 6 students who wrote the Social Studies Provincial Achievement Test (PAT) scored below the acceptable standard.
 - 37.9% of our grade 6 students who wrote the Science Provincial Achievement Test (PAT) scored below the acceptable standard.
 - 27.8% of stakeholders indicated that programs for children at risk are not easy to access in a timely manner.
 - Parents and Students rated as high in most areas, and teachers were a lot harder on us. After discussing with our teachers, we realized that they

were responding based on the support available based on government funding, classroom configurations

- We are focussing on numeracy and literacy and regulation for the upcoming year.
- Our initial results show we are making gains.

5. Parent Feedback: (all)

- Excited to see regulation as an area of focus as students need it
 - 16 teachers have volunteered to pilot the Regulated Classroom program through our partnership with the creator of the program.
- Good job to our teachers, we know they are working hard to support our teachers
- Would like to see students have more opportunities to practice outside of the classroom and then revisit them the next day in class - self-checks. More numeracy and literacy practice at home. Parents want to see what the students are doing in the classroom. Doesn't have to be marked. When students are going to JH they are having a hard time adapting to the pace.
 - We will take this suggestion to our teachers

6. Parking Committee:

- a. QR Code with Google Form to collect data
- b. Kailee will touch base with the committee to see if there needs to be updated

7. Networks Meeting:

- a. Joint @Networks Committee
 - @ District Office - November 5th at 6:30 at FMPD Division Office (231 Hardin Street)

8. Confirm Next Meeting:

- a. Monday, November 25th, 6pm

9. Additions:

-

10. End Time: 6:33pm

Agenda
Dr. Clark Fundraising Committee Meeting
meet.google.com/yew-xnmk-ghm
Monday, Oct 28, 2024.

2024-25 Executive -

President - Kailee Ingram

Vice President - Hilary Banks

Past President - Jennifer Dahl

Treasurer - Megan Hamilton

Secretary - Aruna Baker

Casino Coordinator - _____ & _____

Fundraising Coordinator - Hilary Banks and _____

Sign-Up Genius Coordinator - _____

1. Call to Order Time: 6:33 pm
2. Approve Previous Minutes: May 2024
3. Looking for the following spots to be filled by parents:
 - a. 2 Casino Coordinators
 - b. A Fundraising Coordinator
 - c. A Sign-Up Genius CoordinatorWill put it on Facebook and ask teachers to send out in messages
4. Financial Report
 - a. Bank Balance:
 - Casino:\$31,788.77
 - General:\$2,783.96
 - b. Cash on Hand:
 - Casino: \$17,257.78
 - General:\$527.14
5. Fundraising:
 - a. Casino Debrief: DC Casino Fundraiser; discuss how it went, how to improve, etc.
What can we do better for next year?
 - Explain to parents why the casino money is so important.
 - Descriptors for shifts
 - Alternate shift slot - they can fill in at the last minute
 - Get it out early as well as set up reminders in SchoolMessenger
 - Casino Facebook group to help find volunteers
 - Casino suggested that "leaders" not be signed-up for a shift, they are there to support or step in.
 - b. Growing Smiles; this is ready to go for November.
 - Will run from November 1st to 14th.
 - Delivery will be November 28th.
 - Accepting EMT transfer

- c. DFS Fundraiser: We're excited to announce our DFS fundraiser has kicked off! You and your family and friends can purchase items such as wrapping paper, popcorn, and household items. Items can be shipped to the school for free or directly to your home for a fee. You can start collecting orders through our online shopping site by using the link below. After you've registered or logged into your online account, you can share a direct link with your family and friends. All their purchases will contribute to Dr. Clark School. Don't forget to register using the **organization ID 7329**.
 - [DFS Fundrasier](#) - deadline October 31st
 - d. Raffle
 - Need to apply for an ALGC license
 - 2 Raffles
 - Quilt (Donated by Mrs. Pittman's mother)
 - Couch Raffle
 - Raffle proceeds will be split between DCFC and the music program at the school
 - e. BBQ
 - Start cooking the burgers early (around 2pm)
 - Do 2 beef burger lines, and 1 veggie line
 - Possibly do a raffle or fundraiser
 - Heard a lot of positives from families
 - Liked it being in October
 - September is very busy
 - Families are settled in more
 - Remaining burgers are being donated to staff to use for an appreciation event
 - f. Papa John's Schedule this year (Rob Skulsky) USE CODE "DC15"
 - November 14
 - December 12
 - January 9
 - February 13
 - March 13
 - April 10
 - May 8
 - June 12
 - g. Holiday Gift Shop
 - Dec 9 - 13th
 - Draft a volunteer sign-up the first week of November to go out ASAP
6. Events:
- a. Holiday Gift Shop Dates 2024 - Megan R. submitted
 - b. Kailee confirmed dates Oct 21, items will arrive the week of Nov 18 - 22
 - c. Volunteers Needed

- d. Schedule to be drafted
7. Fundraising Goals:
 - a. Casino earnings?
 - b. Growing Smiles Fundraiser
 - c. Crafting Guild Tradeshow idea
 - d. DFS Promotional poster/QR Code?
 - e. [SunCares](#)
 8. Signing Authorities:
 - a. Megan H. to discuss; e-mail from Jen
 - i. Jennifer Dahl and Shelly Bungay to be removed as signing authority for **both** accounts: Dr. Clark Fundraising Committee General and Dr. Clark Fundraising Committee Casino. Megan Hamilton moved, Kailee Ingram seconded. All in favour. Signing authority will be updated at the bank at a future date. Megan Hamilton and Aruna Baker remain as signing authority. Jennifer Dahl to be removed as Corporate Admin, replaced by Mean Hamilton. Aruna Barker to be added as Administrator.
 - ii. Motioned to be removed, all in favour
 9. Other:
 - a. Code of Conduct and Membership Forms - online process, please fill out for this new year.
https://docs.google.com/forms/d/1kWpCFi9LzWTNygnlehnNJ8dcZFR7EK78BeZyQ1cZYhc/viewform?edit_requested=true
 - b. Bylaws can be found at www.fmpsd.ab.ca/drclark "Parent Resources"
 - c. Possibly get a tap option for fundraisers/raffles
 - Kailee and Megan will discuss
 - d. Megan asked about doing a PEACE by Chocolate
 - Does not align with Apple Schools
 - e. Send a paper invitation home in lunch/homework bags inviting families to council meetings
 - f. Laminator is being ordered
 - g. Possibly do a Spring Fling dance with a gift shop as a fundraiser
 - h. Look at doing school-wide fundraisers supported by the DC Fundraising committee that gets split equally among teachers, possibly a movie night, popcorn day, hot dog day, fun run.
 10. Thank you to everyone who attended!
 11. Adjourned: Time: 7:04pm