

Agenda
Dr Clark School Council Meeting
6:00 p.m. Google Meet and In-Person
meet.google.com/qrn-rhvd-iiq

Monday, May 27, 2024

The purpose of School Councils is to have communication and input on the school vision, policies, education plan, and budget. Any member of the community who has an interest in the school may be a member. (see <https://www.alberta.ca/school-councils.aspx>)

1. Google Meeting Protocols:
 - a. Child Name, Grade, Teacher, verified by admin
 - b. Will use Google Meet to allow admin to verify participants

2023-24 Executive

Chair - Hilary Banks

Co-Chair - Kailee Ingram

Past Chair - Jennifer Dahl

Secretary - Aruna Baker

Members-At-Large: Shelly Laboucane, Megan Hamilton, Amber McIntosh-Wilson,

1. Call to Order Time: 6 pm
2. Introductions -
 - a. In-Person: Jen Dahl, Robin Weymss, Megan Rumbolt, Rob Skulski, Bobbi Compton
 - b. Online: Abbi Easton
3. Approval of Minutes from last meeting:
 - a. April 2024 - [April 2024 Meeting Minutes](#)
 - i. Hilary
 - ii. Jen seconded
4. Administration Team Message:
 - a.
5. Parent Feedback: (all)
6. Parking Committee:
 - a. Compilation of Google Form parent response from Parent Teacher. We need to look at the feedback and decide how we want to address. It was suggested that we may

7. Networks Meeting:
 - a. Networks Committee -No update, the people who were planning to attend had to work so they we're able to make it.
 - i. @ District Office in September
8. Confirm Next Meeting:
 - a. Monday, September 23rd at 6pm
9. Additions:
 - Last Monday of every month we will try and schedule in the Parent Council Meetings with flexibility around holidays Ex: Truth and Reconciliation Day is Sept 30th so we will move to the Monday before.
 - Meet as an executive committee Aug 28th
 - Sept 19th Welcome Back BBQ date
 - School magnet will reflect all these dates
10. End Time: 6:17pm

Agenda
Dr. Clark Fundraising Committee Meeting
May 27th, 2024
6:30 p.m.

2023-24 Executive -

President - Kailee Ingram

Vice President - Hilary Banks

Past President - Jennifer Dahl

Treasurer - Megan Hamilton

Secretary - Aruna Baker

Casino Coordinator - Jennifer Dahl and Amber McIntosh-Wilson

Fundraising Coordinator - Hilary Banks and Amber McIntosh-Wilson

Sign-Up Genius Coordinator - open

1. Call to Order Time: 6:17
2. Approve Previous Minutes: April 2024
3. Financial Report
 - a. Bank Balance:
 - i. Casino:\$42,313.46
 - ii. General:\$2,783.96
 - b. Cash on Hand:
 - i. Casino: \$3,450.13 Up to date with everything that Stephanie had sent. Alien Inline was already accounted for next year.
 - ii. General:\$1,928.31
4. Fundraising:
 - a. Casino Webinars: <https://gain.aglc.ca/webinars> these are useful to learn how gaming (casino and raffle) funds are used and how we report them. **June 25th, we will submit the application**
 - b. Slotting Letter received from Alberta Liquor and Gaming Commission for next casino: **Oct 17-18th (but no funds until January 2025) / Nov/Dec 2024.**
 - c. Please ensure your Casino License Application is received by AGLC no later than 60 days prior to the event. You can select any two of Theresa Rogers, Kara Polley, Michelle Hansen or Denise Punko in the Registered Advisor section at the bottom of page 2 **June 25th, we will submit the application**
 - d. Papa John's Schedule this year (Rob Skulsky)
 - i. June 12
 - ii. New Year Schedule
September 12
October 10

November 14
December 12
January 9
February 13
March 13
April 10
May 8
June 12

- e. An idea from Mrs. Pittman: can fundraise in many different ways to help build our funds outside of the casino, she is willing to take this on with support from Mrs. Compton <https://www.dfscanada.com/> Oct - Nov, allow for Growing smiles, and Holiday Gift Shop.
 - f. Cadebombbombs: Booking school fundraisers, she has dino themed bath bombs. Megan brought up and Kailee will follow up to get the details.
5. Events:
- a. Holiday Gift Shop Dates 2024 - Megan submitted
 - b. Kelly Bussieres Volunteer Award Nominations: please email Jennifer by May 31 with nominations. Must be a parent who volunteers for the school. Awards will be ordered at the school this Friday, and the award will be presented at the Award Ceremony. Motion to approve \$150 for the Kelly Bussieres Volunteer Award. Kailee approves, and Megan seconds this motion.
6. Fundraising Goals:
- a. May Wish List Form - go over \$1,961 minus the butterflies, bubbles, chalk, & laminator. Which carries over \$4,000 +/- left into next school year for wish list items. We moved to approve wishlist items minus the laminator, all voting members voted in favour.
 - b. <https://docs.google.com/forms/d/1POT123SSXainmbFjBYM9vJgehj1gJJj5Wp6XHHSB55E/edit#responses>
 - c. Jump Rope was covered by the school.
 - d. Question: How were the butterflies purchased? Stephanie Pittman will send invoice to Megan to cover the cost
 - e. Question: The second chromebook cart that was allotted \$7000 at the beginning of the year, was that purchased? Stephanie to follow up on.
 - f. Reviewed List: Laminator, Early Learning: dramatic play items (Jill Young & Robin Wemyss)
7. Other:
- a. Code of Conduct and Membership Forms - online process, please fill out for this new year.

https://docs.google.com/forms/d/1kWpCFi9LzWTNygnnglehNJ8dcZFR7EK78BeZyQ1cZYhc/viewform?edit_requested=true

- b. Bylaws can be found at www.fmpsd.ab.ca/drclark "Parent Resources"
 - c. Celebrations for ECDP, Kindergarten and Gr6, Dr.Clark has funds to support this.
 - d. Remind 101 - for communicating ????? There is an expense, other schools have piloted and spend around \$6000 for a single year and saw merits in the app but ended up dropping it because of the overhead cost.
 - e. Our Powerschool isn't set up to text primary parents through School Messenger, this could be something that may happen down the road
 - f. Kailee and Hilary to set up pre schedule parent council meetings
 - g. Megan: What is the suggested dollar amount to carry over into September.
8. Back to School Fundraiser:
- Save On 15% discount
 - Cora's supported with veggie prep
9. Thank you to everyone who attended!
10. Adjourned: Time: 7:12pm