

Agenda
Dr Clark School Council Meeting
6:00 p.m. Google Meet and In-Person
meet.google.com/axe-hwnt-yvq

Monday, April 29, 2024

The purpose of School Councils is to have communication and input on the school vision, policies, education plan, and budget. Any member of the community who has an interest in the school may be a member. (see <https://www.alberta.ca/school-councils.aspx>)

1. Google Meeting Protocols:
 - a. Child Name, Grade, Teacher, verified by admin
 - b. Will use Google Meet to allow admin to verify participants

2023-24 Executive




Chair - Hilary Banks

Co-Chair - Kailee Ingram

Past Chair - Jennifer Dahl

Secretary - Aruna Baker

Members-At-Large: Shelly Laboucane, Megan Hamilton, Amber McIntosh-Wilson,

1. Call to Order Time: 18:00 hrs
2. Introductions -
 - a. In-Person:
 - b. Online:
3. Message from Allan Allan Kallal, Associate Superintendent of Business and Finance, on the School Council Resource Guide:  FMPSD Financial Controls for School Societies Resource Guide:  FMPSD School Council Resource Guide 2023-2024.pdf
4. Approval of Minutes from last meeting:
 - a. March 2024 -  Minutes (draft) Dr Clark SC and FC March 18, 2024
 - i.
5. Administration Team Message:
 - a. Staffing - all positions are filled
 - b. Enrolment - Enrolment remains around 650-655. We will be working on confirming registrations for next year and the completion of the Demographic Forms by families
 - c. Multicultural Night is May 29 - information to come via email
 - d. Family Dance scheduled for May 15

- e. Badminton is wrapped up. Once again Dr. Clark participants represented our school with fantastic sportmanship as well they played well. Thank you to all staff who give of their time to coach.
 - f. There will be a change in bell times in 24-25 as follows: First bell 8:55, second bell 9:00, end of day bell 3:55, recess and lunch bells remain the same
 - g. What is our fundraising focus, outside of casinos, for the coming year? The process adopted this year worked very well from the school's perspective
 - h. We will be placing our plaque and awards order the first week of June. Will School Council be adding a volunteer of the year award again this year?
 - i. PLFs continue to go well with a focus on collaboration. Dr. Clark staff report in surveys that they are pleased with the format and appreciate the time to work together
 - j. Grade 6 students will not be participating in Language Arts and/or Math field PAT field testing
 - k. The school is planning to organize a volunteer drive thru in June to show our appreciation for our volunteers and their contribution to our school community
 - l. Admin will present the school's Education Plan for 24-25 to the Board of Trustees in late May
6. Parent Feedback: (all)
7. Parking Committee:
- a. Had a good response from setting up during PTI's
8. Networks Meeting:
- a. Networks Committee - next date May 7
 - i.
9. Confirm Next Meeting:
- a. Monday, May 27 at 6pm
10. End Time:

Agenda
Dr. Clark Fundraising Committee Meeting
April 29th, 2024
6:30 p.m.

2023-24 Executive -

President - Kailee Ingram

Vice President - Hilary Banks

Past President - Jennifer Dahl

Treasurer - Megan Hamilton

Secretary - Aruna Baker

Casino Coordinator - Jennifer Dahl and Amber McIntosh-Wilson

Fundraising Coordinator - Hilary Banks and Amber McIntosh-Wilson

Sign-Up Genius Coordinator - open

1. Call to Order Time: hrs
2. Approve Previous Minutes: March 2024
3. Financial Report
 - a. Bank Balance:
 - i. Casino:\$42,312.13
 - ii. General:\$2,783.96
 - b. Cash on Hand:
 - i. Casino:\$13,440.76
 - ii. General:\$ 2,208.31
4. Fundraising:
 - a. Casino Webinars: <https://gain.aglc.ca/webinars> these are useful to learn how gaming (casino and raffle) funds are used and how we report them.
 - b. Slotting Letter received from Alberta Liquor and Gaming Commission for next casino: **Oct/ Nov/Dec 2024.**
 - c. Papa John's Schedule this year (Rob Skulsky)
 - i. May 8
 - ii. June 12
 - d. Growing Smiles Spring Plants, update from Megan:
 - i.
5. Follow up on whether or not Alien In-line is booked?
6. Events:
 - a. Staff Appreciation May 6-10 - Jennifer and Megan H., members voted for budget via email. Plans have been arranged with Bobbi.

- b. Holiday Gift Shop Dates 2024 - Jennifer forwarded the booking form to Kailee and the drclarktreasurer@gmail.com and dr.clarkfcsc@gmail.com. Form requires tentative dates and to be signed by the Principal. If we commit by May 15, we get more free items to give away.

7. Fundraising Goals:

- a. Existing School Requests - Fall Wishlist follow-up
- b. May Wishlist Form - draft is created. Will be sent to admin team by May 1. Staff responses due Wednesday, May 15. Voting on Monday, May 27th meeting.
- c. A template for staff wishlists has been created and the general emails are collaborators so the fall wishlist can be made easily.
- d. Graduation (Kinder) and field trip requests (skills)

8. Other:

- a. Code of Conduct and Membership Forms - online process, please fill out for this new year.
https://docs.google.com/forms/d/1kWpCFi9LzWTNygnlehnJ8dcZFR7EK78BeZyQ1cZYhc/viewform?edit_requested=true
- b. Bylaws can be found at www.fmpsd.ab.ca/drclark "Parent Resources"

9. Thank you to everyone who attended!

10. Adjourned: Time: hrs