

Draft Minutes  
**Dr Clark School Council Meeting**

7:00 p.m. Google Meet

Monday, May 29, 2023

*The purpose of School Councils is to have communication and input on the school vision, policies, education plan, and budget. Any member of the community who has an interest in the school may be a member. (see <https://www.alberta.ca/school-councils.aspx> )*

1. Google Meeting Protocols:
  - a. Child Name, Grade, Teacher, verified by admin
  - b. Will use Google Meet to allow admin to verify participants
  - c. Will continue to meet online to avoid travel.

2022-23 Executive

Chair - Jennifer Dahl

Co-Chair - open

Secretary - Aruna Baker

Members-At-Large: Amber McIntosh-Wilson, Sara Stevens, Rodhiya, Hilary Banks, Kailee Ingram

1. Call to Order Time: 7:00
2. Introductions: Approval of Minutes from last meeting:
  - a. Link here: [Minutes DRAFT Dr Clark SC and FC meeting April 2023](#)
  - b. Amber moves, Shelly seconds.

3. Administration Team Message (Bobbi Compton)

Enrolment remains around 620

DC received the Jump Rope for Heart Technology Grant for \$5000. This money will be put towards the purchase of 30 Chromebooks with School Council supporting the remaining amount. The devices have been ordered.

We are excited with the recent Badminton banner that our 5-6 students worked hard get. A big thanks to our coaches for supporting the students and this win.

The outside gardens are getting started with a new one added for ECDP students. Hilary received a \$500 Green Scene Grant to purchase soil and plants for the gardens.

The DC Admin Team presented the Education Plan to the trustees and positive feedback for all the efforts and engagement of students was noted. Also noted was the diverse and dynamic school community that Dr. Clark is known for.

End of year planning is under way including literacy night on June 8, end of year assembly on June 29, PATs, Science in Motion, etc.

Many classes are participating in Heritage Village programming.

Indigenous Awareness Week was busy with activities, bannock, stories, cultural crafts, etc. Thank you to Mr. Skulsky for putting it all together. In addition, one of our grade five classes participated in Metis Fest.

Enrolment and staffing will be an area of focus for admin in the coming days.

4. Parent Feedback (all)
  - a. Magnet budget? Was used with the School Council grant this year, but it might not be available next year?
  
5. Networks Meetings: will resume in fall 2023.
  
6. Confirm Next Meeting: September 2023
  
7. End Time:7:13

Agenda  
**Dr. Clark Fundraising Committee Meeting**  
May  
7:30 p.m. Google Meet

2022-23 Executive

President - Jennifer Dahl

Vice President - open

Treasurer - open

Secretary - Aruna Baker

Casino Coordinator - Jennifer Dahl and Amber McIntosh-Wilson

Fundraising Coordinator - Hilary Banks and Amber McIntosh-Wilson

Sign-Up Genius Coordinator - open

1. Call to Order (time): 7:14
2. Approve Previous Minutes:
  - a. Link here: [Minutes DRAFT Dr Clark SC and FC meeting April 2023](#)
  - b. Positions to be filled: Vice Chair, Sign-Up Genius Coordinator, Treasurer
3. Financial Report (Treasurer)
  - a. Bank Balance:
    - i. Casino: \$15,648.50
    - ii. General: \$3, 977.99
  - b. Cash on Hand:
    - i. Casino: \$7, 413.24
    - ii. General: \$3,683.15
  - c. [Draft Budget for 2023-24](#) (as per new draft budget strategy)
4. Fundraising:
  - a. Indigo Love of Reading Grant - Amber and Hilary - waiting for response from Indigo.
  - b. Growing Smiles Flowers: delivery was May 26, as of May 25th deposited \$648 and paid growing smiles \$414, plus sold remaining plants \$114, so profit was \$347. Thank you to everyone who helped to organize, deliver, and who purchased flowers! Especially to Bobbi for bringing in the 7:30 a.m. deliver and to Shelly Laboucane and Kailee Ingram for sorting it on Friday morning!
  - c. **Papa John's Fundraiser:** Rob Skulsky  
This years dates: **May 11th (complete), June 22nd**  
Next Year: Choosing next year's dates: **3rd Wednesday of the month (if possible).**

- d. Next Casino Date: **June 30 and July 1, 2023.**
- i. License received.
  - ii. Sign-Up Genius is open:  
<https://www.signupgenius.com/go/10c0c48adae2aa7fb6-casino#/>
  - iii. All of us please spread the word through teachers, media, email, so as many people as possible can sign up.
- e. M&M Fundraiser: next dates: **June 24-25.** Hilary and Jennifer and Amber will bring kids there to make a promo video.

5. Fundraising Goals and Requests:

- a. School Requests - results: the wish list form was filled out with the following requests for using funds this year (2022-23 school year). They have been colour-coded for whether we are confident they would be approved by AGLC ([see policy](#)).

Name	Group	Items	Reason	Cost	AGLC Category for approval	Discussion
Stephanie Harmer	Whole School	Exercise bike desk	It would help students who struggle to sit still be regulated and focus during class time <a href="#">Flaghouse</a> link	1800/bike	5.10.2 b) possible	Quiet? Size? Ever active?
Sandra Houston	Whole School	Class set of Ozobot robots	I have attached a <a href="#">document</a> which demonstrates how it can be incorporated in a wide range of classes and content areas. I am focused on hands-on, tech-free coding activities.	\$4600.00 (18 pack of robots, plus 20 packs of markers)	5.10.2 b) possible	Short shelf-life? Potential for other tech that does a good job? Science curric includes coding without tech

Bobbi Compton	Whole School	I am requesting up to \$5000 to support the purchase of math manipulatives.	All classes require <a href="#">math manipulatives</a> to support the new curriculum and to replenish/add to what is currently in classrooms. When students use manipulatives they are more engaged in numeracy learning while helping to build their skills and understanding. Math manipulatives also help with the transition from concrete to abstract.	up to \$5000	5.10.01 - cannot be a curriculum requirement	5.10.01 - cannot be a curriculum requirement
Robin Wemyss	Division ; Early learning and Grade 1	Secret Stories classroom kits	The Secret Stories align with the science of reading. It gives visuals, songs and stories to teach and help children learn phonics. There are posters for the children to reference and stories to help them remember. It gives children the ability to decode words versus memorization of words that can easily be decoded. <a href="#">Link to website</a>	\$98 American for each set, plus shipping	5.10.01 - cannot be a curriculum requirement	

Alyssa Hennigar	Grade Level ALL Dr. Clark Grade 6 Students	Busing funds to bring all grade 6 students to a community physical education engagement event (Youth Fun Run) hosted by Ever Active Schools and the Alberta Medical Association.	It is called the <a href="#">Youth Fun Run</a> and it aims to promote physical literacy in youth. Physical literacy is the motivation, confidence, physical competence, knowledge and understanding to value and take responsibility for engagement in physical activities (Whitehead, 2016). Fun Runs help promote the joy of physical activity and provides immense emotional benefits - physical health, mental health, fitness, team building, laughter and social interaction. There is no competition, no winning or losing, no times or records. It is about fun and enjoyment while being physically active with peers. This is also a great opportunity to build school culture and allow all grade 6 students the opportunity to do something together while representing Dr. Clark one last time.	2 Busses - \$365.00	5.10.2 a) definitely	YES
Sandy Dhillon Grade 3 Teacher	Individual Class: Division 1, Grade 3, Classroom 181	Language Manipulatives Please.	The language manipulatives provide multisensory, concrete and visual objects to support ELL and all students and enhance the understanding of reading, practicing sight words and helping with student's comprehension strategies. Magnetic Alphabet tiles \$29.69 Sight Words BINGO \$20.69 Addictionary \$26.99 Linkwords \$15.29 Website: Scholar's Choice <a href="https://www.scholarschoice.ca/manipulatives/language-manipulatives.html">https://www.scholarschoice.ca/manipulatives/language-manipulatives.html</a>	\$ 92.66	5.10.2 c) possible	Individual class: could we catalog through library (plan for tie-ins)

Miranda King	Individual Classroom	Guided Reading books	We bring home our home reading books every night to help enhance the students learning and improve their reading skills. I have the students read a book with me during the week during our daily 5. <a href="#">Link</a>	roughly \$600	5.10.1 would they go home?	Individual class
Sandra Houston	Individual Classroom Grade 4	A variety of flexible seating options for my classroom, however, these can be regularly shared with other classes. I chose items that we do not have many (or any) of, so it can be used by multiple locations and can be adjusted for Grades 1-6.	It supports student learning as providing access to flexible seating arrangements helps students focus and work in a manner which supports their individual needs. <a href="#">Itemized List is attached.</a>	\$1 590 (Rounded, but does include taxes)	5.10.2 b) possible	How would itams be signed out? III coordinator? Portable Desk chair

Amounts of items to vote for:

6. Upcoming Events:

- a. Holiday Gift Shop 2023 - contract has been sent to Fun Services. Asked for population of 650 with increased percentage. She says usually our return rate is 20% but our school's return was 7%. Jennifer and Shelley Laboucane and Kristan Leonard met earlier this month to plan. Created [this document](#) on how and why to organize it better next year. Next year's dates: same week as the Winter Concert.
- b. Kelly Bussieres Award: contacted Sharon's Engraving but no response. Which provider is the school using? Order deadline? Awards ceremony date June 29th at TIME?

- c. Literacy night June 8: need to interact with more parents to increase involvement.  
School Council table ideas: small prize draw?
  - d. Casino Webinars are very informative and can be accessed any time:  
[www.aglc.ca](http://www.aglc.ca)
7. Ongoing Information:
- a. Code of Conduct and Membership Forms - please fill out the form for 2022-23 if you haven't already:  
[https://docs.google.com/forms/d/1kWpCFi9LzWTNygnnglehNJ8dcZFR7EK78BeZyQ1cZYhc/viewform?edit\\_requested=true](https://docs.google.com/forms/d/1kWpCFi9LzWTNygnnglehNJ8dcZFR7EK78BeZyQ1cZYhc/viewform?edit_requested=true)
  - b. Bylaws can be found at  
<https://drclark.fmpsdschools.ca/parents/school-council-fundraising-committees>
  - c. Funding Strategy and Budget: [Draft of strategy](#)
8. Next Meeting: September 2023
9. End Time:8:30