

Dr Clark School Council Meeting

7:00 p.m. Google Meet

Monday, April 24, 2023

The purpose of School Councils is to have communication and input on the school vision, policies, education plan, and budget. Any member of the community who has an interest in the school may be a member. (see <https://www.alberta.ca/school-councils.aspx>)

1. Google Meeting Protocols:
 - a. Child Name, Grade, Teacher, verified by admin
 - b. Will use Google Meet to allow admin to verify participants
 - c. Will continue to meet online to avoid travel.

2022-23 Executive

Chair - Jennifer Dahl

Co-Chair - open

Secretary - Aruna Baker

Members-At-Large: Amber McIntosh-Wilson, Sara Stevens, Rodhiya, Hilary Banks, Kailee Ingram

1. Call to Order: 1902 hrs
2. Introductions: Abbi E, Robert S, Kailee I, Shelly L, Amber W, Hilary B, Bobbi, Jen D, Aruna B.
3. Approval of Minutes from last meeting:
 - a. March; Shelly moved to get adopted, Amber second to get adopted, approved.

4. Administration's Message

Enrolment Update - 622

Our School Survey

- Robert is administering the second survey. This will give us data to compare from fall 2022.

Demographic Confirmations/Registrations

- Families can confirm that they are returning to Dr Clark and new registrations

End of Year Planning

- Plans for end of year activities, celebrations, etc. are being organized including:
 - ECDP, Kindergarten and grade 6 celebrations
 - Waterpark day
 - Dr. Clark has Talent
 - Telus World of Science

Retirements

- Violet Durdle, EA
- Cathy Lloyd, LAC
- Courtney Robinson, Teacher
- Wendy Bourgeau, Teacher

Staff Appreciation - May 8 to 12

Review of the 23-24 AEA Plan, Abbi

Parent Feedback (all)

Soccer Nets from RMWB (Parent Council)

Basketball nets for rims (Parent Council)

Free Basketball training for kids offered 1x per Month. (AB)

Stay tuned for next literacy event (Bobbi)

Kelly Bussieres Award for end-of-year: Admin will confirm date, Executive will begin nominations.

5. Networks Meeting:

- a. April 4: statistics about report card and parent portal use were shared:

[LINK](#) for a pdf document about report cards and the Parent Portal.

Parent feedback provided for use of Parent Portal.

QR Code sent home with kids to encourage parents to download and read the report cards.
(Administration)

On Parent teacher night, help parents signup for the portal.

6. Confirm Next Meeting: May 29th, 7pm

7. End 1936hrs.

Agenda
Dr. Clark Fundraising Committee Meeting
Monday, April 24, 2023
7:30 p.m. Google Meet

2021-22 Executive

President - Jennifer Dahl

Vice President - open

Treasurer - Sara Stevens

Secretary - Aruna Baker

Casino Coordinator - Jennifer Dahl and Amber McIntosh-Wilson

Fundraising Coordinator - Hilary Banks and Amber McIntosh-Wilson

Sign-Up Genius Coordinator - open

1. Call to Order (time): 1937hrs
2. Approve Previous Minutes: March

https://docs.google.com/document/d/1iSsny0Gdvfbx20Yx-XqdQZTQoCnFAIC6_0pZkcGX6V0/edit?usp=sharing

Shelly moves, and Amber seconds, approved.

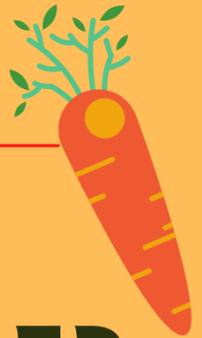
3. Financial Report (Treasurer)
 - a. Bank Balance:
 - i. Casino: \$27,783.44
 - ii. General: \$5,375.23
 - b. Cash on Hand:
 - i. Casino: \$15,093.78
 - ii. General: \$3,460.83
 - c. Positions to be filled before June: Vice Chair, Sign-Up Genius Coordinator, Treasurer - one parent (Elen B) was interested and Jennifer met with her online. Jen will meet next week with Ellen Behbe who has offered to fill Treasurer position.

4. Fundraising:
 - a. Indigo Love of Reading Grant - Amber and Hilary - waiting for response from Indigo.
 - b. Growing Smiles Flowers: delivery May 26, order until May 12 at NOON. Current Profit 178.68\$. It is in the newsletter.
 - i. Page that has been advertising Growing Smiles:
<https://www.facebook.com/drclarkschool>
 - ii. **Will** do some graphics to post/ spread the word (Hillary can create a video with Students)

May 26 Volunteer shifts: 9am - 4pm (might start later, but we won't know until the day before) and 3:30pm-7pm. Daytime Volunteers: Shelly Laboucane, Ambur Nelson, maybe Dallas. Kailee Ingram can attend for some of the time. Evening

Volunteers: Jennifer, Hilary, Amber McIntosh-Wilson. Multi-Purpose room is booked for the 26th. Others can come help as find fit.

Order online: <https://drclarkpublicschoolfundraising.growingsmilesfundraising.com/home>



DR. CLARK'S SPRING FUNDRAISER

**ALL PROCEEDS GO RIGHT BACK INTO THE
SCHOOL TO BENEFIT STUDENTS!**



**PAY ONLINE:
PAYPAL
CREDIT
CARD
INTERACT**



**ORDER DEADLINE
MAY 12**

**ORDER PICK UPS
MAY 26
3:30-7:00**

**PICK UP AT
MULTIPURPOSE
ROOM @ DR.
CLARK**

**PREMIUM HANGING BASKETS, VEGGIES, HERBS,
PATIO PLANTERS, PATIO ROSES, & STRAWBERRY
HANGING BASKETS!**

Order online:
<https://drclarkpublicschoolfundraising.growingsmilesfundraising.com/home>



- c. **Papa John's Fundraiser:** Rob - watch for promo ads to come and please order on May 11th!

This years dates: **May 11th, June 22nd**

Rob did graphics for Papa John ad will post soon.

Next Year: Choosing next years dates, once a month ideally consistent (2nd Tuesday of the month)

3rd Wednesday of the month (if possible).

- d. Next Casino Date: June 30 and July 1, 2023. Official Application Sent In
 - i. Sign-Up Genius has been created: <https://www.signupgenius.com/go/10c0c48adae2aa7fb6-casino#/>
 - ii. Open after growing smiles.
 - iii. Jennifer has filed the AGLC application that is due 60 days prior.
 - iv. All of us please spread the word through teachers, media, email, so as many people as possible can sign up.
- e. M&M Fundraiser: next date - Jennifer has emailed to ask about our proceeds and to book another date.

5. Fundraising Goals and Requests:

- a. Funding Strategy and Budget: [review draft of strategy and draft of form for 2023-24](#)

Jennifer reviewed the document with the group during the meeting.

- b. School Requests - form sent for review by admin
https://docs.google.com/forms/d/1kT-rDTxl2dQonc6_qEjtq2NsyhtlyQd4zaCWe80NS2s/edit

Or try this link: Wishlist for Fundraising [Google Form](#).

Need to include blurb to return form by a specific deadline. Deadline = by May 21, 2023.

Input information on what fund can be used for in the email to the teachers.

Jennifer, Hilary, and Amber can draft an email and Admin will send out.

- c. Committee Requests - Canva is a great tool for creating posters/ social media. Can we pay for a membership for the committee? Or can we use a school account? Abbi provided Hilary with the updated access info. Rob suggested another account www.unsplash.com

- d. Staff Appreciation Luncheon - one day during the week of May 8-12, quote needs approval, not eligible for Casino funds. Mitchell's quoted \$1843 for soup, salad, and sandwiches for 90 people, including delivery. Jennifer moved to use general funds \$1900 for staff Luncheon. Parent Council approved amount. Consider individuals with gluten/ dietary sensitivities.

Using casino money - \$15,000

- i. Jennifer called AGLC regarding eligibility
- ii. Tech grant received of 5000\$. Suggestion; use the Tech Grant and add funds from Casio account to get another chome cart to help the computer ration be 1:1. Need to vote on this. Aruna, Amber, Jen, Kailee and Hilary approve budget of \$7000 for Chromebooks.
- iii. Need to determine where the other Casino Funds will be spent.

It has to be an "educational enhancement to the curriculum", not recreational (that's why the movie wasn't approved), and not social. It cannot be items that go home, and cannot be food.

Jennifer discussed the list of ideas from our last meeting with the AGLC representative and here are possible ideas:

- flexible seating
- outdoor classroom items
- special needs program items
- remedial reading help programs
- math manipulatives
- science curriculum enhancements (NOT basic items like batteries or baking soda)
- phys ed/ music program enhancements

There are grey areas, so there is an email address we can use to ask for specific approval for each case. It is gaming.useofproceeds@aglc.ca

6. Upcoming Events:

- a. Holiday Gift Shop 2023 - Fun Services has emailed the form to book - Shelley will volunteer! Jennifer and Shelley and Kristan Leonard will meet to plan.
- b. Casino Webinars are very informative and can be accessed any time:
www.aglc.ca

7. Other:

- a. Code of Conduct and Membership Forms - please fill out the form for 2022-23 if you haven't already:
https://docs.google.com/forms/d/1kWpCFi9LzWTNygnglehNJ8dcZFR7EK78BeZyQ1cZYhc/viewform?edit_requested=true

b. Bylaws can be found at

<https://drclark.fmpsdschools.ca/parents/school-council-fundraising-committees>

8. Next Meeting: Monday, May 29 at 7pm (last meeting of the year).

Magnet will be done again and Abbi will share with Jen before sending it off. Estimate 700\$ can be included in Parent council funds.

Welcome BBQ, Jen and Abbi will discuss future plans.

Annual talent show is happening again this year. Details will be shared once finalized. (Bobbi)

End 2011hrs.