

Draft Minutes
Dr Clark School Council Meeting

7:00 p.m. Google Meet
Monday, January 23, 2023

The purpose of School Councils is to have communication and input on the school vision, policies, education plan, and budget. Any member of the community who has an interest in the school may be a member. (see <https://www.alberta.ca/school-councils.aspx>)

1. Google Meeting Protocols:
 - a. Child Name, Grade, Teacher, verified by admin
 - b. Will use Google Meet to allow admin to verify participants
 - c. Will continue to meet online to avoid travel.

2022-23 Executive

Chair - Jennifer Dahl

Co-Chair - open

Secretary - Aruna Baker

Members-At-Large: Amber McIntosh-Wilson, Sara Stevens, Rodhiya, Hilary Banks, Kailee Ingram

1. Call to Order
2. Introductions: Shelly Laboucane (grandchildren in Gr. 2 and KG), Kailee Ingram (twins in ECDP), Hilary Banks (Gr. 5 teacher and children in Gr. 6 and 3), Jennifer Dahl (child in Grade 5). Bobbi Compton, Principal, Abbi Easton, Vice Principal, and Robert Skulsky, Vice Principal also attended.
3. Approval of Minutes from last meeting:
 - a. December
https://docs.google.com/document/d/1VYCNMorCxtJWmxab8n29Mu0-cX4_wX_ZqL3e6ggetx8/edit?usp=sharing
 - b. Shelly moves to approve and Hilary seconds.
4. Principal's Message: (Bobbi Compton)
 - a. Enrollment 613 +5 in the works
 - b. Division Two options:
 - i. Visit from Trustee and ASCA representatives
 - ii. Regulated Classroom - great program for getting kids ready for learning. Four classrooms are piloting it. <https://regulatedclassroom.com/>
 - iii. Parent meeting about regulated classroom
<https://forms.gle/TC4fmtZi4ZmaqN1a9>
Feb 2, 7-8pm in Westwood's theatre

the Regulated classroom

Fort McMurray Public Schools

IN-PERSON
PARENT SESSION
FEB 2, 7-8PM
**WESTWOOD COMMUNITY
HIGH SCHOOL THEATRE**

- Trauma Informed Practices
- Help YOU & your child become more regulated & connected
- Strategies for parents - what you can do for your own stress in the moment

Emily Daniels

WOOD BUFFALO COMMUNITY FOUNDATION

Get your FREE ticket now

Doing What's Best for Kids

- c. Budget Update - in the works and will be presented at a future school council meeting.
- d. Parental Controls on child devices: letter emailed to all parents, "Media Smarts has put together a [tip sheet](#) to help parents limit what content their children can see online, which apps and programs they can access, and how much time they should spend online."

5. Parent Feedback: (all)

Parents expressed appreciation for admin and staff who monitor the parking lots. Kailee observed that the ECDP parking lot is not as organized, Admin responded that staff is aware of this issue. Any suggestions for improvement will be considered.

6. Networks Meeting:

- a. Next meeting is Tuesday, Feb. 7th 6:30pm (Networks only) - Jennifer will attend. Any others interested?
- b. March 7 Joint Networks

7. Confirm Next Meeting: March 20, 2023 7-8 pm via Google Meet

Agenda
Dr. Clark Fundraising Committee Meeting
Monday January 23, 2023
7:25 p.m. Google Meet

2022-23 Executive

President - Jennifer Dahl

Vice President - open

Treasurer - Sara Stevens

Secretary - Aruna Baker

Casino Coordinator - Jennifer Dahl and Amber McIntosh-Wilson

Fundraising Coordinator - Hilary Banks and Amber McIntosh-Wilson

Sign-Up Genius Coordinator - open

1. Call to Order 7:25
2. Approve Previous Minutes: Shelly moved, Kailee seconded.
3. Financial Report (Treasurer)
 - a. Bank Balance:
 - i. Casino: \$30,136.17
 - ii. General: \$ 7,630.73
 - b. Cash on Hand:
 - i. Casino: \$ 29,400.91
 - ii. General:\$6,817.21
 - c. Audit Reports have been filed with AGLC up to November 2022 and with Societies Registry up to August 31, 2022. Thanks to Hilary Banks and Amber McIntosh-Wilson for reviewing the financials that Sara and Jennifer prepared.
 - d. Positions to be filled before June: Vice Chair, Sign-Up Genius Coordinator, Treasurer
 - e. Potential for new Bookkeeper (see presentation shared by Associate Superintendent, of Business & Finance, Allan Kallal
<https://docs.google.com/presentation/d/1pFjD5A5nLGYFwMvf8sJ1slwmFBsitChN-OKd39swO-U/edit>
The bookkeeper position is often paid. In Bobbi's experience, fees for bookkeeping can be up to 40% of the funds raised. We should proceed with caution if pursuing a paid bookkeeper.
4. Fundraising:
 - a. Indigo Love of Reading Grant - Amber and Hilary: completed and submitted. Waiting for a response (probably in May). Thank you to Amber and Hilary for writing the application and sending it in!
 - b. Next Casino Date: June 30 and July 1, 2023. Need 4 names to submit our official application. Who is willing to fill out the form? Rob, Hilary, Kailee, and Abbi (Bobbi also available).

- c. M&M Fundraiser Jan 14-15 debrief: Did anyone hear about others who went? - Store staff said the numbers were low. They suggested coming in in advance and doing a video with kids to tour the store to build anticipation next time. Jennifer will contact to rebook.
 - d. Papa John's Fundraiser: need volunteer to contact them and set a date - Rob has been meeting with our Apple schools coordinator about this, so he will contact them to set up a date, Jennifer will provide Rob the information she has.
5. Events:
- a. Casino Webinars are very informative and can be accessed any time:
www.aglc.ca
6. Fundraising Goals:
- a. Funding Strategy and Budget: propose having a written plan for how to allocate funding. The purpose is to ensure funds are used for greatest benefit to the school, and to have clear guidelines when responding to funding requests. We have proposed Tier 1 (whole school), Tier 2 (just within one division), etc. Bobbi will follow up with Erin Keca at Ecole Dickinsfield to see what their policy says.
 - b. School Requests - Ozobots- ideal scenario would cost \$6,231.28. As discussed in principal's report, Administration has asked the Fundraising Committee to put this on hold. They are not useable with Chromebooks because division tech department policy is that GooglePlay downloads are not secure. They have been used at Walter and Gladys Elementary School and they have a very short life span. There are different products with longer life spans that do work with chromebooks. Ali from division tech will send two to try.
- Jennifer shared that learning coding in school is important to her and other parents she talks to, so we look forward to finding a technology that can work within division tech and be good value for money.
7. Other:
- a. Code of Conduct and Membership Forms - please fill out the form for 2022-23 if you haven't already:
https://docs.google.com/forms/d/1kWpCFi9LzWTNygnglehNJ8dcZFR7EK78BeZyQ1cZYhc/viewform?edit_requested=true
 - b. Bylaws can be found at www.fmpsd.ab.ca/drclark "Parent Resources"
8. Next Meeting: March 20, 2023