

Dr. Clark Fundraising Committee Meeting

Monday, November 28th, 7:00 p.m. via Google Meet

Google Meet link: <https://meet.google.com/zwx-epmd-ksk>

1. Call to Order 7:01 pm

Thank you to Mrs. Compton for taking minutes for this meeting!

2. Update on New Meeting Protocols:

- a. Child Name, Grade, Teacher, verified by admin
- b. Will use Google Meet this time just for a change.
- c. Will continue to meet online to avoid travel.
- d. Could also look into running the meeting as a webinar.

The new protocols seemed to work well. Thank you to Mr. Skulsky for managing the waiting room!

3. Introductions: Mrs. Compton-Principal, Mr. Skulsky-Vice Principal, Jennifer Dahl-Chair, Amber McIntosh-Wilson - Fundraising Committee, Kailee Ingram - parent, Dekka Haji-parent, April Whitefish-parent, Fethiya Umer-parent, Joining later: Abbi Easton-Vice Principal, Sara Stevens-Treasurer, Sandra Houston-teacher Grade 5

4. Approve Previous Minutes

- a. October 2022 (please review using link below)

<https://docs.google.com/document/d/1CbtqB9KwCyKOMtdmBRA8S4SnXszJetccz6nxQiUjL7U/edit?usp=sharing>

Amber moved to adopt the minutes, Jennifer seconded.

5. Financial Report

a. General Account

- i. Bank Balance:\$ 3,612.48
- ii. Actual Balance: **\$ 3,598.08**

b. Casino Account:

- i. Bank Balance: \$ 35,060.51
- ii. Actual Balance: **\$15,120.51**
- iii. Chromebooks class set was purchased for \$11,338.43, as approved in October's meeting.
- iv. Carpet update - found on Wayfair with lower shipping, total \$840 (confirm if this was ordered?)
- v. AGLC has sent the Financial Review forms. Sara and Jennifer will prepare. Require two people to audit the statements before submitting to AGLC and to Societies Registry before January 15, 2023. Any volunteers?

1. Amber has offered for her and Hilary to review. Thank you!

6. Fundraising

- a. Winter Wreaths: expected profit is \$450.19, to be confirmed after payal fees and when we sell the remaining 6 poinsettias for \$13 each.
- b. M&M Meals: All dates for 2022 are full, we are on the list for 2023. They gave us the date of **January 21-22**. Anyone can contribute, you just need to mention Dr. Clark Fundraiser when purchasing anything from the store that weekend. Need to communicate this to parents.
- c. Raffles at Holiday Concerts - **ECDP-Grade 2** is on Wednesday Dec. 14, Jennifer and Amber bust, need 2 volunteers if we are going to have a 50-50 draw. April offered to volunteer at the 50-50 Wednesday night. Thank you to April! Jennifer will be in touch to see if we can find one more volunteer.

Grade 3-6 is Thursday, Dec. 15 and Jennifer and Amber can run the draw that night. Jennifer will get the 50-50 license. Thank you Amber and Jennifer! We also have a couch raffle to sit on the big couch up at the front, usually money is separate from 50-50.

- d. Papa John's Pizza: Pick a date and families can order pizza for 15% off, and 15% of sales goes to the school. Jennifer has guidelines from Matthew Shewchuck (Apple School Rep) to ensure we follow Apple guidelines. We would create a poster for families that includes Apple approved items that can be ordered. Volunteer to make flyer? Pick a date?

Mr. Skulsky suggested super bowl weekend, but Amber pointed out that they only fundraise on certain nights of the week. After some discussion, we decided February 12 or 13 would be good. Jennifer or Amber will contact Papa John's.

- e. Spring: We plan to fundraise again with Growing Smiles flowers and arrange to be delivered after the May long weekend (last year we were a little too early).
- f. Casino Dates:
AGLC informed us we are scheduled June 30-July 1 2023. Please save the date!
Recruit family to come volunteer with you!
- g. Grants: possible grant from Best Buy grant for \$10,000 for technology (summer 2023)
- h. Indigo Love of Reading Grant: Amber suggested: due Jan. 15th. She will initiate application as fundraising committee. Jennifer shared the distinction between School Council (does not handle money, deals with school policy) and Fundraising Committee (raises money for the school, both casino account and general account).

7. Events:

- a. Holiday Gift Shop - Dates set for December 6-8.
 - i. Schedule
 - ii. SignUp Genius
 - iii. Letter to Families
- b. Holiday Concert Seating

8. Fundraising Goals

- a. Presentation from Sandra Houston, Gr. 4 teacher
<https://docs.google.com/document/d/14UFuagJdlu6O1sgUN9LZ43iauQDuSEZ0uvF8PY8VII/edit>
 - i. Requesting the purchase of Ozobots. Provided a brief introduction/explanation of what they are, how they will engage students, etc.
 - ii. Present the information to Ali to see if we can get an additional discount going through the tech department
 - iii. Budgeting \$6000
- b. Request from Ms. Compton "We are looking to book Science in Motion in May. We have a deposit of approx. \$1000 left from a previous booking that was cancelled (COVID)." Amount remaining \$1600.
 - i. Here is the link for your perusal:
<https://telusworldofscienceedmonton.ca/educators/science-motion/traveling-nature-exchange/>
 - ii. Science in Motion has been approved unanimously.
- c. Another Chromebook Cart - will revisit in December. Attendees would like to review the Ozobot information first

9. Committee bylaws can be found at www.fmpsd.ab.ca/drclark "Parent Resources"

10. Please read and complete Code of Conduct and Membership Forms Code of Conduct and Membership Forms - online process

https://docs.google.com/forms/d/1kWpCFi9LzWTNygnleghNJ8dcZFR7EK78BeZyQ1cZYhc/viewform?edit_requested=true

11. Confirm next meeting: Monday, December 19th 7pm (review Wreath Sales and HGS). Several members are available, meeting confirmed. Will be held via Google Meet. Meeting adjourned 7:56

Agenda
Dr Clark School Council Meeting

1. Call to Order: 7:57
2. Approval of Minutes (see above): approved.

3. Principal's Message:

**November School Council
Principal Report**

Enrolment Update

- 599

Parent Teacher Interviews

- Both evenings were well attended and feedback from parents was very positive. They were excited to be back at school

Spotlight on Education

- November 23
- Mrs. Banks grade five class presented on Roots of Empathy. They got the trustees involved and demonstrated their learning in their presentation and responses to questions

Volleyball went great for both the Boys and Girls teams

Assemblies

- November 29, WITS (Anti-bullying)
- November 30, monthly assembly

Christmas Concerts

- December 14 and 15

Division Support

- A shout out to FMPSD for their support
- Shout-out to Division for supporting Dr. Clark with EA support and coordinator visits to the building this year so far.

Education Report

- Working on the report and will present later in the year

Stakeholder Handbook

- [Dr. Clark Stakeholder Handbook 22-23](#)

4. Parent Feedback: (all)

- a. Students returning to the building for hats, mitts, etc
- b. A CRC is required in order to volunteer. A letter is provided by the school to get it free
- c. KUDOS for parking lot supervision

- d. Report cards will look different for some grades due to the new curriculum. If parents have questions, they can contact the office for help accessing them on Parent Portal
 - e. Absence email for parents to use instead of calling: dc.absences@fmpsd.ab.ca
5. Networks Meeting:
- a. Last meeting was Tuesday, November 8th at 6:30 pm. It was Joint with school admin at Division office.
 - b. Next meeting is Tuesday, Feb. 7 6:30pm (Networks only) and March 7 Joint Networks
6. Advocacy and Information
- a.
7. Confirm Next Meeting: Monday, December 19th, 7:00 pm
8. Meeting adjourned at 8:13