

MINUTES
Dr. Clark Fundraising Committee Meeting
September 27th, 2021
7:15 p.m. Zoom meeting

2020-21 Executive

President - Jennifer Dahl

Vice President - Karyn Hobbs

Treasurer - Sara Stevens

Secretary - Aruna Baker

Casino Coordinator - Jennnifer Dahl

Fundraising Coordinator - open

Sign-Up Genius Coordinator - open

Present: Jennifer, Karyn, Sara, Aruna, Laurie Pflug, Mark Dolmont, Nasia Hiscock, Abbi Easton, Hilary Banks

1. Call to Order – Meeting called to order at 715pm. Introductions were made and Jennifer explained we are using last year’s executive for this meeting, as the AGM and elections won’t occur until October’s meeting.
2. Approve Previous Minutes – Moved by Aruna. Seconded by Jennifer
3. Financial Report (Sara Stevens)
 - a. Bank Balance: General Account = \$5,745.61. Casino Account = \$11,729.32
 - b. Cash on Hand: \$214.32
 - c. Upcoming expenses: Insurance increased from \$475 to \$515+GST = \$540.75.
 - d. Bank Account Naming: Dr. Clark Fundraising Committee GENERAL and Dr. Clark Fundraising Committee – Jennifer moved to accept the proposed name changes to the bank accounts. Seconded by Sara.
4. Fundraising:
 - a. Casino Dates: Sunday, February 20 and Monday, February 21st (Family Day)
 - b. Steps (see email Q1 2022 Sept. 23)
 - i. Casino License App. due December 20th – Jennifer will submit.
 - ii. Volunteer Workers are required to provide Restrictions Exemption Program documentation (vaccination card, negative test within 72 hours, or medical document) Applications need to be filled out by a minimum 5 people by Dec. 20. We need around 26 people (plus backups) to staff it. Anyone who is 18 and up: invite family and friends! Make it a Family Day event!
 - iii. Advisor is Theresa Rogers, who is in contact with Jennifer.

- c. Looking for a Fundraising Special Project Coordinator: (Dielman's Catalogue Orders? Wreaths? Spring Planters?) – Hilary Banks and Amber Wilson to meet with Jennifer on fundraising projects.

- 5. Events:
 - a. Holiday Gift Shop: Discussed online format not as successful as in-person format. Ongoing restrictions do not accommodate in-person format at the school. Jennifer motioned to not have the Holiday Gift Shop this year. Seconded by Aruna.

- 6. Other:
 - a. Code of Conduct and Membership Forms - online process
 - b. Bylaws can be found at www.fmpsd.ab.ca/drclark "Parent Resources"

- 7. Confirm next Meeting – AGM October 25 @715pm: need financial report and 14 days notice, all positions open for nominations for 2021-2022. Jennifer to give brief role description for October newsletter. Info can also be posted on website rolling banner.

- 8. See the video from ASCA for more details: <https://youtu.be/N1bWiGRly5M>
Elections typically at the end of AGM. Principal acts as chair for this portion of the meeting. Typically 3 call-outs to allow opportunity to speak up. Introduce name, children at school, what can bring to the position, and why they want the position. – Jennifer gave brief summary of election and AGM process.

Meeting adjourned at 7:37pm

MINUTES
Dr Clark School Council Meeting
Monday, September 27th, 2021
7:45 p.m. Zoom Meeting

2020-21 Executive

Chair - Jennifer Dahl

Co-Chair - Karyn Hobbs

Secretary - Aruna Baker

Members-At-Large: Janet Feener

Newsletter Rep: open

1. Call to Order – 7:38 pm
2. Introductions – Jennifer, Karyn, Sara, Aruna, Laurie Pflug, Mark Dolmont, Nasia Hiscock, Abbi Easton, Hilary Banks
3. Approval of Minutes from May – Aruna approved. Jennifer seconded
4. Principal's Message: (Mark Dolmont)
 - Dr. Clark has just over 500 students registered this school year and about 25% of the district's EAs work in the school, giving Dr. Clark one of the largest school staff in the district.
 - Julia MacDougal is the Indigenous Coordinator and will be in the school two afternoons a week. McMurray Metis donated an outdoor classroom tent to the district, which is currently residing at Dr. Clark. The Indigenous Cultural Room in the school has also been set up and is ready to support Indigenous programming.
 - The Breakfast Program received additional funding this year.
 - Implemented 'The Daily 5' (read to self, read to someone, listen to reading, word work, and writing) to promote literacy.
 - a. Division Attendance Policy changes – AHS no longer reports to school districts positive cases of COVID-19. Schools are to monitor student and staff absences themselves. When the total student and staff absences exceed 10% of the school population, the school is required to report the rate of absence to AHS. Names are not shared. We met the 10% absences on September 21 and a letter was sent out to parents and guardians.
5. Parent Feedback – None
6. Networks Meeting:

- a. Joint Networks Committee – representative needed for Oct. 12th 6:30pm, Jennifer can attend virtually on Nov. 9, 6:30 p.m.
- b. Annual School Council Report was submitted to division office - <https://drive.google.com/file/d/1WWP9v5aGi8DPPmQUx8fRWI0flg-3-jAT/view?usp=sharing>
- c. School Board elections this fall – There are 13 candidates for 7 positions. Please be selective and consider each candidate’s support for children in the past. <https://www.rmwb.ca/en/mayor-council-and-administration/list-of-candidates-rmwb-election-2021.aspx#Public-School-Board-Candidates>

7. Advocacy and Information

- a. ASCA Website Resources can be accessed with Chair email and password. If interested, please contact Jennifer. (share ASCA document <https://docs.google.com/document/d/1IY5ruMVyfA37z51JLWczVFEZqDedGX0kdqPAr6CL1mo/edit?usp=sharing>)
- b. Pirate Park update (Jennifer) – Closed due to safety concerns, which need to go through the RMWB budgetary process to be addressed. The two open playgrounds are scheduled for upgrades in 2022.
- c. \$500 Parent Outreach (August 19th email) – “The Alberta School Council Engagement grant will provide each school council with \$500 to improve communication and engagement with parents in their local communities. The funds will be used for engagement activities such as broadening the number of school events that include parents, diversifying communication tools used by councils and activities that seek out the advice of other parents. This grant allows the department to work directly with school councils to focus on education priorities while strengthening the capacity of schools to improve student learning and enhance students’ experience at school. Allocation details will be provided to school authorities in the coming weeks.”

Is there potential for Tik Tok? An app to ask 1-2 question surveys?

What are the best ways to increase parent communication and engagement?

8. Confirm Next Meeting:

- a. October 25 @715pm

Meeting adjourned at 8:18pm