







Minutes
Dr. Clark Fundraising Committee Annual General Meeting

October 25th , 2021
7:15 p.m. Zoom meeting

1. Call to Order: Time: 1917 hrs
Attendees: Mark Dolmont (Principal), Nazia Hiscock (Vice Principal), Abbi Easton (Vice Principal), Jennifer Dahl, Sara Stevens, Karyn Hobbs, Aruna Baker, Katy Encarnacioin-Solis , Amber McIntosh-Wilson, Hilary Banks
2. Review Previous Minutes: September; Forward to November Meeting
3. Financial Report (Treasurer: Sara Stevens)
 - a. Bank Balance: Bulldog delivery balance of 20.00, Still needs to be cashed; General Account Balance of 5740.61\$. Casino Account Balance: 17467.39\$, a few transactions to be withdrawn, cash on hand for casino account is 3214.63\$.
 - b. Upcoming expenses: * note the Casino float is estimated to be less. Email from the Casino Advisors: "the casino fees are \$1074 + gst and \$578 +gst, however, these funds, as well as what you spend for concession expense (up to \$705) is covered in 3-4 business days by the casino facility after your event. We don't deposit our advisor fees for 4 businesses after the event to ensure the funds are deposited to your account. Therefore, you only need to keep a reserve fund of any money spent over the \$705 concession expense." - don't need to keep a full 4000k. Keep 1000 at most for concessions. New casino balance after expenses is 3214.63\$.
 - c. Bank Account Naming: Name change is in process (Jennifer will follow-up with Sara).
 - d. Annual Financial Report - pushed to November.
4. Fundraising:
 - a. Casino Dates: Sunday, February 20 and Monday, February 21st (Family Day)
 - b. Steps (as per email Q1 2022 Sept. 23)
 - i. Casino License Application due December 20th
 - ii. Volunteer Workers are required to provide Restrictions Exemption Program documentation (vaccination card, negative test within 72 hours, or medical document) Applications need to be filled out by a minimum 5 people by Dec. 20. We need around 26 people (plus backups) to staff it. Anyone who is 18 and up: invite family and friends! Make it a Family Day event!
 - iii.

1.  iPads for Grades 1-3.
2.  Task Bins for our neurodivergent students.
3.  Funding for the Gathering Place - our Indigenous Cultural Room where Elder Julia McDougall meets with First Nations, Métis & Inuit students.
4.  Division Two Art contest prizes.
5.  Paid subscription of Literacy App for English Language Learners and select classes
6.  Want to support the [#dinofam](#)? We have a Casino fundraiser coming up this school year and we need YOU!

- c. Fundraising Sub-Committee: Amber Macintosh-Wilson, Hillary Banks, Jennifer Dahl
 - i. Wreath Fundraiser will open soon
 Delivery date: Dec 9, Verbal request to book Multipurpose room
 Office needs a way to collect cash if necessary
 Volunteers may be required to be outside the building; Forms of payment, cash, e-transfer, paypal, credit card. Open can happen after some prints are done. Printing with a school printer may be an issue due to cartridge availability. Advertising can be done via weekly staff emails, printing bookmarks. Amber can send PDF to Hilary to get them printed, or could create a new bookmark size. School will also post on facebook
 - ii. Yearly Plan is set: January: Pencils, Feb: Casino, March: Versey's Seeds

5. Events: No additional events at this time.

6. Elections: 2021-22 Executive nomination. Principal is to call for nominations 3 times. If more than one person is nominated, all members who are present will vote by secret ballot and the Principal will tally. There were no contested positions. Only one person was nominated for each position.
 - a. President - Jennifer Dahl
 - b. Vice President - Karen Hobbs
 - c. Treasurer - Sara Stevens
 - d. Secretary - Aruna Baker

- e. Casino Coordinator(s) - Sara and Jennifer, Amber support
 - f. Fundraising Coordinator(s) - Hilary Banks, Amber (Support)
 - g. Sign-Up Genius Coordinator - open
7. Other:
- a. Code of Conduct and Membership Forms - online process
 - b. Please review Bylaws at www.fmpsd.ab.ca/drclark "Parent Resources"
8. Confirm next Meeting: Monday, November 22, 2021 @ 1915 hrs.
End 1957 hrs.

Agenda
Dr Clark School Council Meeting
Monday, October 25th, 2021
7:45 p.m. Zoom Meeting

1. Call to Order: 1958 hrs
2. Review Minutes: September - approved (Moved by Jennifer, seconded by Aruna)
3. Principal's Message: (Mark Dolmont); Orange shirt day and presentation. Mrs Hiscock. Picture day. Retakes on Nov 16. First week was Terry Fox week. Presentation also done. Goal = \$1000K, raised \$800.00. Disney spirit day- students came in costume. Main focus; literacy learning. Mental health learning every PLF. Very busy month, staff has been very busy. Annual meeting with the leader in me program, reiterate stronger literacy. Dino celebration. APEGGA presentation to students. Outdoor tent has been removed, due to weather. Space was great. Hope to get it again in the future. Halloween presentation and parade to happen. Division "Partner In Education" awards: 3 of the award winners were from Dr.Clark- Northern Topsoil Services, Botany Buddies, and Jennifer Dahl awarded school council award.

4. Parent Feedback: (all)

Awareness on emergency protocols (such as active shooters) - good to do a review to help be prepared.

Question from Sara: Does the school raise homelessness as a topic with students? Mark: Not discussed often with students. There was some discussion that having the tent may pose a risk. But it was not a discussion as of today. Haven't had problems with members of public living or being in the tent. Suggestion- to teach kids of the reality of compromised housing.

5. Networks Meeting:

- a. Joint Networks Committee: Jennifer can attend virtually on Nov. 9, 6:30 p.m. More are welcome to attend. No additional issues were mentioned to bring forward

6. Advocacy and Information

- a. ASCA Website Resources can be accessed with Chair email and password. If interested, please contact Jennifer. (share ASCA document <https://docs.google.com/document/d/1IY5ruMVyfA37z51JLWczVFEZqDedGX0kdqPAr6CL1mo/edit?usp=sharing>)
- b. Pirate Park update (Jennifer) Concern raised; in person meeting took place. There are some safety concerns that are currently being reviewed. There intentions to get funds approved to replace the pirate park. The other 2 parks

also have a plan to replace. A drawing for the new park was shown. There is an opportunity to work with the RMWB to bring up items that should be considered for pirate park. New park will come. RMWB is aware of the need and will plan to replace only one park at a time.

7. Election of Officers

2021-22 Executive;

- a. Chair - Jennifer Dahl
- b. Co-Chair - Karen Hobbs
- c. Secretary - Aruna Baker
- d. AMembers-At-Large: Amber McIntosh-Wilson, Sara Stevens, Hilary Banks
- e. Newsletter Rep: Amber McIntosh-Wilson

8. Confirm Next Meeting:

- a. Monday November 22, 2021 @ 1915hrs

End: 2032 hrs